



## 7.10 Shared Leave Program

### Policy Statement

UGA's Shared Sick Leave program aligns with the University System of Georgia's program. However, please use the UGA Shared Sick Leave forms below.

[View the USG shared sick leave program.](#) **\*\*Do not use the USG shared sick leave forms. Use the UGA shared sick leave forms below.**

### Forms/Instructions

[Shared Sick Leave Request Form](#)

[Physicians's Certification if the employee's medical condition](#)

[Physician's Certification for a family member's medical condition](#)

[Shared Sick Leave Program Termination Form \(discontinue participation\)](#)

### Responsibilities

Responsible University Senior Administrator: Vice President for Finance & Administration

Responsible University Administrator: Associate Vice President for Human Resources

Policy Owner: [hrweb@uga.edu](mailto:hrweb@uga.edu)

Policy Contact: Travis Jackson

Phone Number: 706-542-7346

[◀ Family & Medical Leave \(FMLA\) | Annual-Leave ▶ Family & Medical Leave \(FMLA\) | Acceptance of Annual Leave Among University System of Georgia ▶ Family & Medical Leave \(FMLA\) | Acceptance of Sick Leave Among University System of Georgia Institutions ▶ Family & Medical Leave \(FMLA\) | Court Duty ▶](#)

### Policy Dates

Effective Date:

Date Last Updated: 10/2/2018

Date of Last Review:

Date of Approval:

Previous Version of Policy: