



12.1 Payment Methods

Policy Statement

Bursar and Treasury Services is responsible for the collection of all student account balances and provides various methods in which payments can be made.

Reason for policy

To inform students of the various payment methods available to make payment on their student account.

Procedures

Bursar and Treasury Services offers various payment methods for students to pay online, by mail or in person. A student or authorized user may log on to the student account to pay online using their debit/credit card, Flywire, WebCheck, or by enrolling in a payment plan. Payment methods accepted in the office include check, money order or cashier's checks. Payment via check can be mailed to Bursar and Treasury Services, Rm.105, Business Services Building, 424 E. Broad St., Athens, GA 30602-4227. Student account balances can also be satisfied with financial aid (loans, grants and scholarships including HOPE/Zell), and other sponsorships (direct billing to third parties or grant accounts).

Forms/Instructions

[Account Login - Student \(via Athena\)](#)

[Account Login - Authorized](#)

[User](#)

[Payment Options](#)

[International Payments via Flywire](#)

[Financial Aid Refund Policy](#)

Additional Contacts

stuacct@uga.edu; bursar@uga.edu; (706) 542-2965

Definitions

Student Account - The student account is a centralized billing and payment system that includes charges such as tuition and fees, residence hall rent, food service, parking permits, parking fines and other campus charges.

Debit/Credit Card - The University accepts Mastercard, American Express, Visa and Discover. Please note that there is an additional 2.8% assessed to the amount being charged when this payment is used.

WebCheck - Payment method allowing students to pay from their checking or savings account electronically through the student account. There are no additional fees associated with this payment method.

Payment Plan - Payment plans allow students to defer a portion of their student account each semester into equal installments on pre-determined dates. At the time of enrollment, installments will be set up to pay automatically either directly from a bank account or credit card.

Responsibilities

Responsible University Senior Administrator: Vice President for Finance & Administration

Responsible University Administrator: Associate Vice President – Finance Division

Policy Owner: Bursar and Treasury Services Division

Policy Contact: Lisa R. McCleary

Phone Number: 706-542-2965

Responsibilities: It is the responsibility of each student to ensure that their Student Account is paid in full with sufficient funds.

Record Retention

N/A

Appendices

N/A

FAQs

N/A

Related information

[← Payment of Student Accounts \(Tuition, Fees, Housing, Food Services, etc.\)](#) | [Returned Payments](#) [→](#)

Policy Dates

Effective Date:

Date Last Updated: 7/6/2020

Date of Last Review:

Date of Approval: 7/6/2020

Previous Version of Policy: