



12.7 Payment Deadline

Policy Statement

All students enrolled at the University of Georgia shall be required to pay their student account balance by the stated deadline in order to avoid other penalties such as late fees, schedule cancellation and collections. Student Account balances include charges for tuition and fees as well as other expenses incurred on campus such as housing, food services, parking, etc.

Reason for policy

Board of Regents Policy 7.3.3 states that all tuition and fees (mandatory and elective) are due and payable upon registration.

Procedures

Student account payment deadlines are published on the Bursar and Treasury Services's website under the Deadlines tab. Failure to make payment by the published deadlines can result in late fees as well as schedule cancellation. Should a student be cancelled for nonpayment, they can contact the Registrar's Office regarding eligibility to reinstate as the Registrar's Office oversees the reinstatement process. Policies and procedures concerning reinstatement are explained in detail on the Registrar's website, <http://reg.uga.edu/reinstatement>. It is important to note reinstatement is not guaranteed and must be completed by the date specified each term. Students reinstated must pay their account balance, plus the reinstatement fee, within three business days in order to keep their schedule intact.

All student account balances over 120 days old have the potential to be sent to collections. The student will be responsible for collection costs in the event the account is sent to collections.

Policy definitions

Payment Deadline - Payment deadline refers to an amount due on a specified date as indicated on the student's account.

Late Fees - A fee for not making payment within the defined payment deadlines stated on student's invoice.

Nonpayment - Nonpayment refers to student's account not being paid in full at a given date in time.

Reinstatement - Reinstatement refers to the process by which a student follows to request approval from the Registrar's Office for classes to be reinstated for a specified term.

Responsibilities

Responsible University Senior Administrator: Vice President for Finance & Administration

Responsible University Administrator: Associate Vice President - Finance Division

Policy Owner: Bursar and Treasury Services

Policy Contact: Amy Brown

Phone Number: 706-542-6825

Related information

Board of Regents Policy 7.3.3

BOR Collection Policy 10.4

Late Fee Policy, 17.3

Reinstatement Policy

◀ Refund Policy | Financial Aid Disbursement ▶

Policy Dates

Effective Date:

Date Last Updated: 11/13/2019

Date of Last Review:

Date of Approval:

Previous Version of Policy: