



Bookstore

Policy Statement

Agency funds are used to account for resources held by the University as custodian or fiscal agent for individual students, faculty, staff members, or other organizations.

Responsibilities

Responsible University Senior Administrator: Vice President for Finance & Administration

Responsible University Administrator: Associate Vice President Auxiliary Services

Policy Owner: Associate Director, Auxiliary Services

Policy Contact: Alan Coker, Associate Director, Auxiliary Services

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Record Retention

The Finance and Administration Auxiliary Services Division complies with the University of Georgia Business and Finance Records Retention Schedule in accordance with the guidelines adopted by the USG Board of Regents Records Retention Practices.

Related information

FAQs

- How are textbook prices determined? Textbook prices are based on the book manufacturer's prices and are limited by contract with the bookstore operator.
- How are store hours determined? The University Bookstore is open 7 days per week. The store may be opened extra hours for special events such as football games and at the start of each semester. The University Bookstore website is open 24 hours per day. Please see the bookstore website for details. The link for the website may be found in the "Related Information" section of this page.
- How do you determine which textbooks are sold? Textbooks are selected by the faculty teaching the course.
For more information, please see our website: <http://www.ugabookstore.com>. Please see the "Auxiliary Services – Authority to establish and operate" policy for more information about Auxiliary Services.

Policy Dates

Effective Date: 10/15/2012

Date Last Updated: 6/8/2021

Date of Last Review: 6/8/2021

Date of Approval: 8/8/2016